

St Catherine's Development Community Consultative Committee

Meeting No: 18

Date: Tuesday 21 April 2020, 6.30pm

Venue: Zoom video conference

Attendees	
<p>Community Members: Danny Caretti – Charing Cross Precinct/ neighbouring resident Julie McAlpin – Charing Cross Precinct Kate Marshall – resident Chelsea Hunnisett – Bronte Beach Precinct</p> <p>Independent Chair Roberta Ryan</p> <p>Minute taker Stella Cimarosti</p>	<p>St Catherine's Andrew Grech Warwick Smith</p> <p>Richard Crookes Belal Afyouni - Project Manager</p>
<p>Apologies/absent: Dom Egan – Resident, SummitCare, Tony Pavlovic – Waverley Council</p>	

Item	Description	Action/Responsibility
1	Welcome and introductions	
1.1	RR introduced Chelsea Hunnisett as the potential representative from the Bronte Beach Precinct. Chelsea will be observing before deciding to formally join the CCC. Attendees introduced themselves to CH.	
2	Apologies	
2.1	Representative for Waverley Council - Tony Pavlovic did not attend. RR will follow up again on Waverly Council attendance.	RR to make further contact with Waverley Council regarding attendance at the CCC.
3	Acceptance of minutes from last meeting	
3.1	RR noted that some last minute changes had come through to the minutes from the February meeting. RR would amend and seek acceptance of the previous minutes via email. These minutes have now been accepted by JMc and DC as a true record of the meeting.	RR to amend minutes and seek acceptance via email. Following this electronic process the minutes will be approved and posted onto the website.
4	Actions arising	
4.1	Action item 4.3 from previous meeting discussed. Distribution area was viewed and will be attached to minutes. BA noted that this action was in relation to the distribution area for the closure of McPherson street during the crane installation.	

	<p>The area will be the same as what has been used to date for notifications sent from St Catherine's.</p> <p>The distribution area was shown on screen.</p>	
4.2	<p>Action item 5.4 regarding showing a site map for future discussions around staging from previous minutes tabled due to online meeting set up.</p> <p>JM questioned if a potential site visit was an action item as it was mentioned in the previous meeting?</p> <p>SC noted it was not made an action item but was discussed.</p> <p>RR questioned how this could be arranged given the current environment with COVID-19?</p> <p>BA advised that an update with photos as well as the site map requested could be provided in lieu of a site visit due to current restrictions.</p>	<p>BA to provide site map and photos of site progress to CCC.</p> <p>Consideration should be given to a site visit in future – when social distancing requirements can be adequately addressed.</p>
5	Stage 1 Update	
5.1	<p>BA advised:</p> <ul style="list-style-type: none"> - about 65% of the excavation has been completed - about 70% of the piling work has been completed - Section 73 work to install a new pit and pipe is nearly completed. The only work remaining is the diversion of the old sewer line to the new one. - Stormwater crossover work on MacPherson Street has begun. This work will continue over the next few weeks. The project team have been speaking to impacted neighbours about this work particularly the childcare centre as they may be the most impacted by the work. <p>RR asked what the crossover work involved.</p> <p>BA advised that the work involved building a stormwater pipe line across the road opposite the construction site. This would be carried out in stages with the first stage being installation in the footpath (Northern side), the second stage installation in the road and the third installation in the footpath on the Southern side of the road. The third stage includes work in front of the childcare centre which means they would temporarily lose their 10-minute parking zone. RCC have spoken directly with the childcare centre in order to resolve this inconvenience.</p> <p>RR asked what was next in terms of construction after this work.</p> <p>BA advised that the next milestone is the crane installation which was planned for Sunday 3rd May and would require a closure of MacPherson Street. After the excavation work is completed the team will start to build the structure.</p>	
6	Crane installation	
6.1	<p>BA provided an update to the group:</p> <ul style="list-style-type: none"> - The team are currently working with Council to determine the best way to communicate changed 	

	<p>conditions during the crane installation with the community.</p> <ul style="list-style-type: none"> - The wider distribution area that was discussed earlier will receive a notification. A separate notification will also be prepared for residents on MacPherson Street as they will be further impacted by the closure with regard to street access and street parking. - VMS signage will also be installed in the area over the next few days. - The team had planned to put an ad in the local paper, however this has been cancelled as the Wentworth Courier are no longer publishing. <p>DC asked if the Courier were doing an online edition.</p> <p>BA advised that they were informed directly that the publication was no longer publishing in any format. The company is now only publishing the Daily Telegraph.</p> <p>DC advised that there is another local publication called The Beast that could potentially be considered and is still publishing hard copy.</p> <p>BA said that the team will look into it.</p> <p>DC noted that it might not publish regularly – perhaps only monthly.</p> <p>JM agreed that this was a monthly publication that came out this week so it would be too late to use it in this instance.</p> <p>DC agreed and noted that it should be considered for any future publications needed.</p> <p>BA agreed that the team would look into it for any future work that would benefit from notification via this publication.</p>	
6.1	<p>Bus stop relocation</p> <p>DC asked if the bus stop had been moved yet.</p> <p>BA advised that it has been moved about 40 metres east.</p> <p>DC asked if the hoarding could be installed now that the bus stop had been relocated.</p> <p>BA advised that first the team will establish the approved construction work zone. Following this the crane will be installed and potentially a second driveway into the site. Once this is all completed the hoarding will be installed.</p>	
6.2	<p>COVID-19 work impacts</p> <p>DC asked if COVID-19 and the changes to the school operations has delayed the work.</p> <p>BA noted that overall it hasn't delayed the work. There have been some delayed milestones however, this will not delay the completion of the work. The team have been able to work on some Saturdays to mitigate any delays.</p>	

	<p>DC noted that a lot of people are currently working from home. Today chainsaws were heard on and off all day. Previously noise during the day wasn't noticed.</p> <p>AG advised that this noise wasn't related to RPAC. The school had some trees removed on the fence line with a neighbour that was causing some damage. It was an Albion Street neighbour.</p> <p>DC asked if the working hours would potentially be changed with the new guidelines for construction.</p> <p>BA noted that the team had made the decision not to take up the opportunity to work on a Sunday. In the original DA the working hours on Saturday are between 8am and 1pm and RCC have decided to utilise the extended hours on Saturdays. This additional time has been used to mitigate delays. On a normal Saturday any noisy work is anticipated to be finished by around 3pm.</p> <p>DC asked if residents would experience more noise than what they usually would.</p> <p>BA agreed that work is continuing as normal and residents shouldn't notice anything out of the ordinary. The team acknowledges that people are home more.</p> <p>DC asked how much longer the drilling work would go for.</p> <p>BA noted that drilling hadn't happened on site for about a week however, there will be about another 2-3 weeks of drilling to complete the piles. Following this there will be some other noisy work such as installing the footings for the structure. Any required rock breaking would also be noisy.</p> <p>DC asked when rock breaking work would occur.</p> <p>BA noted that it has already been ongoing. Into the future it depends what is found in the ground. Excavation is expected to be completed in approximately 6-8 weeks.</p> <p>KM asked when the noisiest period of construction would be.</p> <p>BA advised that the current period would be the noisiest. It may get noisier over the next few weeks however after this it should become less noisy.</p> <p>JM questioned what happened to the sandstone that has been removed?</p> <p>BA advised that it gets taken to the tip who recycle it.</p>	
6.3	<p>School students return to school</p> <p>AG advised that the Government has announced a stage return of students from week 3. St Catherine's School (SCS), estimate around 25% of students will return from week 3 however, the school anticipates some students will return next week.</p> <p>DC asked how it has been working with kids at home.</p> <p>AG advised that online learning had been in place from the 25th of March which was the second week of last term. This was</p>	

	<p>when the premier advised that parents should keep their kids home if they can. At that point most of the school's students stayed home. Online learning would remain in place for the first two weeks of next term.</p> <p>DC asked how many students the school expected would return from next week.</p> <p>AG advised that the school didn't expect any more than 50 students to return from next week.</p>	
6.4	<p>Crane installation</p> <p>BA advised that locations from the VMS signage were agreed with Council however, the Council officer that was appointed to the work went on leave. The new Council officer had some further queries about the placement and it is expected that this will be resolved and the signage installed on Thursday to allow at least a weeks' notice.</p> <p>BA also noted that police would be assisting with the closure and 'no parking' signage would be installed on MacPherson Street.</p> <p>RR noted that if the weather is an issue (i.e. high wind), this work would presumably be rescheduled.</p> <p>BA agreed and advised that a secondary date of the 17th of May would be used as contingency.</p> <p>WS advised some expectations around the crane installation. Initially the project team wanted a two-day closure of MacPherson Street to carry out this work however, that was not approved. As the work needs to be done in one day as opposed to two it will be a long day.</p> <p>BA agreed that it would be a long day. Council have provided a road occupancy from 6am. Residents might notice the crew getting ready at about 5:30am so that the road can be closed right on 6am. We expect to be on the road until about 11pm. If the crane isn't in a safe condition to be left overnight the work may be extended further into the night.</p> <p>DC asked if the work would be noisy.</p> <p>BA advised that there would be a lot of engine noises. Residents may also notice whistling as this is how the crane drivers communicate.</p> <p>DC noted that this should be emphasised in the community notification. Especially given this will be happening on a Sunday.</p> <p>BA agreed and advised that the notification covers this.</p> <p>JM advised that the precinct could also put something on Facebook for its members and also send an email to their database. JM asked if BA would like to provide wording.</p>	BA to provide a copy of the notification once it is ready.

	BA advised that the notification could be provided and covers everything.	
6.5	<p>Construction hours</p> <p>KM questioned the current allowed construction hours of 7-5. Residents have noticed trucks arriving around 6am. This is noisy and disruptive. KM questioned if there is anything that can be done to alleviate this?</p> <p>BA advised that the trucks shouldn't be arriving until 7am. BA noted that the approved SSSA hours are 7am-6pm, Monday-Friday. The site gates remain shut until 7am. BA noted that he would speak to the team about this.</p> <p>KM advised that there are definitely trucks arriving before 7am.</p> <p>BA noted that he would speak to the team and could also check the site CCTV cameras.</p> <p>DC commented that he has also noticed truck movement before 7am. The truck drivers will arrive early and are waiting on residential streets for the site to open.</p> <p>BA reinforced that this shouldn't be happening.</p>	BA to speak to team about trucks arriving in the area before 7am and advice asap what measures are being put in place to prevent this into the future.
6.6	<p>Traffic survey</p> <p>WS advised that the traffic survey has been postponed until the end of term 2 due to COVID-19. The team will reassess at the end of term 2 however, the preference is to avoid carrying out the survey in September due to the changes in the school attendance with HSC students. The 2020 report will note the unusual circumstances due to COVID-19.</p> <p>AG noted that the school will not be increasing its numbers in 2021 as they cannot provide evidence of satisfying the relevant conditions of consent without the required traffic survey data.</p> <p>DC asked if the school thought that schools would move to online learning in the future.</p> <p>AG noted that while it is theoretically possible it's not ideal for parents to be doing online learning, especially with younger children. There is also the social benefit associated with attending school.</p> <p>JM asked if boarders would be coming back in term 2.</p> <p>AG noted that the boarding house was never closed however, all of the boarding students were accommodated off-campus. The school is expecting small numbers of boarders from next week. All boarding places are fully booked this year.</p>	
7	Communication to date and planned	
7.1	<p>WS asked if CH had been provided with the links to opt into email notifications.</p> <p>This information should be provided in all notices that are sent.</p>	AG to explore making call out for database more prominent on school webpage.

	<p>RR asked if many people had opted into the database to date.</p> <p>BA advised that around 50-60 people had opted in so far.</p> <p>RR asked if people are encouraged to opt in, in the notifications that are distributed to the community.</p> <p>BA advised yes.</p> <p>RR asked if it is also advertised on the schools web page.</p> <p>AG advised it was but it could be made more prominent.</p> <p>RR noted that it would be great if the school could do that. RR also asked if JM and CH could also share something through the precincts about the database.</p> <p>JM noted that the Charring Cross precinct had shared it but this could be done again.</p> <p>CH agreed to share via Bronte Beach precinct.</p> <p>DC advised that the email address wasn't on the most recent notification that was distributed.</p> <p>BA advised he would speak to the team about getting this rectified.</p>	<p>JM and CH to share database information with precincts.</p> <p>BA to ensure email address and database call out is on all future notifications.</p>
7.2	<p>Complaints</p> <p>RR asked if many complaints had been received.</p> <p>BA noted that only one call had been received to the 1800 number since the last meeting. Nothing had been received via email.</p> <p>AG noted that he and WS get a monthly update of complaints and that a summary of the number of complaints and key issues would be useful for the group.</p> <p>JM agreed that it would be good to get a summary before the meeting so that it's written down. It would be good to know when the issue was lodged, what the issue was and what action was taken.</p> <p>BA noted that Richard Crookes keep a register and can share the requested information.</p> <p>RR noted that the 1800 number is staffed 24 hours a day and residents can call it to ask questions or make complaints. The number should be on all correspondence that goes out.</p> <p>The number is 1800 717 808</p>	<p>SC to add regular spot on agenda for discussion of minutes.</p>
9	General business	
9.1	<p>Asbestos</p> <p>KM noted that residents were quite startled to learn about the asbestos removal in February. KM advised that she was away but neighbours who were home weren't aware. Neighbours were concerned that they weren't informed via more formal</p>	<p>RR to share email complaint with BA.</p>

<p>means. The childcare centre also wasn't made aware. The neighbours feel that they should have been informed and that there needs to be more stringent communication around these sorts of activities. It would have been good to have been given notice about what was going on. This did happen a while ago but nevertheless neighbours would like to be kept informed if something like this happens in the future.</p> <p>AG noted that a notice had been sent to some neighbours shortly after the last CCC meeting. This issue was discussed at length at the last CCC meeting as well. At the last meeting we talked about the communication as well as the handling process. Richard Crookes did get Safe Work to investigate. One of the outcomes of the Safe Work investigation was to letterbox some specific residents. This was carried out.</p> <p>RR clarified that this issue arose, it was dealt with under Safe Work procedures. There was both known and unknown asbestos found on the site and Safe Work identified that the removal process was handled properly in accordance with guidelines.</p> <p>BA advised that some close neighbours were notified while the asbestos was being removed. These neighbours were identified under the guideline as requiring notice. Safe Work then stipulated who else needed to be notified after the investigation.</p> <p>RR asked who was notified.</p> <p>BA noted that residents who have shared boundaries with the school were initially notified. Following this a wider area covering some properties in Leichhardt Lane were notified as per the Safe Work identification.</p> <p>DC noted that this had all started due to a media report on the issue. Following the media report the information was placed on the Charing Cross Facebook page. The media reports did not tell the whole story. This was clarified at the last CCC meeting.</p> <p>KM noted that she lives in Leichhardt and wasn't notified. Neither were a number of her close neighbours. KM questioned if the leaflets are being delivered properly.</p> <p>CH asked if there is any commitment or plan in place for communicating with residents.</p> <p>BA noted that Richard Crookes are only obligated to comply with the act and standards that are in place. This applies for every activity that is carried out. There is a distribution map that covers sensitive receivers who have been identified by our noise and vibration specialists.</p> <p>RR noted that this group have had a few discussions about the radius of communication materials. We are currently at the start of construction so the group are unpicking these issues in terms of what's needed and when. There is still some work to be done here to determine what is of concern for immediate neighbours. We want to be proactive where we can but when reactive communication is required we need a better plan.</p>	<p>BA to provide direct response to email complaint, cc RR.</p>
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	<p>KM also noted that a neighbour has raised concerns with her directly via email. This email has been shared with RR. The neighbour was concerned upon learning about asbestos removal and had difficulty getting in touch with the right person to speak to. The neighbour would like to make it clear that the school needs to be more proactive moving forward – particularly with the Leichhardt Lane and McPherson Street neighbours.</p> <p>RR noted that the email correspondence would be passed onto BA for a direct response.</p> <p>AG shared the distribution radius and GPS tracking from the company who delivered the notification.</p> <p>AG also added that there is an information line and an email address. The school also put an advertisement in the last edition of the Wentworth Courier which talked about the cancellation of a public meeting due to COVID-19 but also encouraged people to sign up to the database.</p>	
9.2	<p>Timing of garbage collection</p> <p>DC noted that it has been about 2 years now since rubbish has been collected from Bronte Road and yet the processes are still not being followed. The drivers are not consistent and are still showing up before 9am to pick up the garbage. The school advises that it's because a new driver has been used. Why aren't new drivers being briefed? Could a new location be considered for garbage collection to share around the inconvenience? Could Albion Street be used for a period?</p> <p>AG noted that Albion Street cannot be used as it's not considered safe and is a much busier road. Once the project has been completed the garbage will return to Leichhardt Lane.</p> <p>DC questioned again why the processes aren't being stuck to? Why aren't any new drivers being briefed?</p> <p>AG noted that he didn't know why the contractor wasn't briefing new staff. What the school can control is that the garbage cannot be collected before 9am as the bins are locked prior to this. In the instance when the driver arrived before 9am they couldn't collect the bins and had to leave and come back later. The only thing that can be done is to get a new contractor however, there aren't many and the school would likely have to use council who would collect the bins much earlier than 9am.</p> <p>DC commented that the driver arriving earlier than 9am had been noticed at least twice since the last meeting. The school should be monitoring this and policing it. Its irritating for residents as it blocks the driveway. If residents know what time the truck is coming and it's consistent they can plan around it.</p> <p>AG agreed that the school could keep going back to the contractor.</p> <p>JM questioned what was in the contract? Could there be a penalty for the company?</p>	AG to look into contractual penalties with garbage collection company.

	<p>AG advised that at the moment they cannot collect the garbage before 9am so there is a financial implication for the company with the driver having to leave and come back. The school will look into possible further contractual penalties.</p>	
9.3	<p>Driver safety</p> <p>KM asked when the next school newsletter was being published and if a reminder could be provided to parents about safe driving. Currently the behaviour is unsafe. Could the notice make mention about pulling out safely and not queuing at the McPherson Street/Leichhardt Lane roundabout.</p> <p>AG noted that there had been ongoing communication with parents regarding COVID-19. The school will need to communicate with parents prior to the return to term 3 and this information can be included here.</p> <p>JM noted that the residents are concerned about this issue. Parents aren't listening to the message. If the behaviour is not changed residents will need to take the matter further and perhaps raise it with the schools board of directors.</p> <p>DC agreed that this was also happening around his property. It is important that the school to emphasize to parents that 317 Bronte Rd, adjacent to my property, is not a drop off zone and is unsafe to drop off children. This needs to be remphasized.</p> <p>RR noted that this is a reoccurring issue and may be escalated by members of the community. While this is not within the remit of the committee it can be raised and discussed in this forum.</p> <p>JM added that this was not a criticism of the school or this committee. It's the parents who are abusing the good will of residents. This issue needs to be taken seriously.</p>	<p>AG to communicate to parents about safe driving.</p>
10	<p>Date for next meeting</p> <p>Tuesday 26 May and will be conducted by video con.</p> <p>SIGNED CHAIR: ROBERTA RYAN</p>	