

St Catherine's Development Community Consultative Committee

Meeting No: 17

Date: Monday 24 February 2020, 6.30pm

Venue: St Catherine's School, 26 Albion Street, Waverley

| Attendees | |
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| <p>Community Members: Danny Caretti – Charing Cross Precinct/ neighbouring resident Dom Egan – Resident Julie McAlpin – Charing Cross Precinct</p> <p>Independent Chair Roberta Ryan</p> <p>Minute taker Stella Cimarosti</p> | <p>St Catherine's Andrew Grech Warwick Smith</p> <p>Richard Crookes Belal Afyouni - Project Manager Cameron Waller – Construction Manager</p> |
| <p>Apologies: Bronte Beach Precinct, Kate Marshall – resident, SummitCare, Tony Pavlovic – Waverley Council, Will Peters – Office of the member for Coogee</p> | |

| Item | Description | Action/Responsibility |
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| 1 | Welcome and introductions | |
| 1.1 | RR noted that Peter Monks from Waverley Council has advised that tony Pavlovic will attend as the council representative moving forward. | |
| 2 | Apologies | |
| 2.1 | RR noted that a member has been appointed from the Bronte Beach precinct. They were unable to attend tonight but will be present from the next meeting and will be formally introduced. | |
| 3 | Acceptance of minutes from last meeting | |
| 3.1 | JM and DC formally accepted the minutes from the previous meeting. | |
| 4 | Actions arising | |
| 4.1 | Action item 2.1 from previous meeting actioned as per item 2.1 above. | |
| 4.2 | Action item 4.2 from previous meeting completed. Noting that two documents were sent. The first being the full conditions and the second highlighting the conditions regarding population. | |
| 4.3 | Action item 6.1 from previous meeting discussed. BA provided a copy of the distribution area which identifies sensitive receivers. The area has been identified through an environmental consultant and looks at the impacts of noise, vibration and dust. | Richard Crookes to share the wider distribution area for review. |

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| | <p>DC asked if this is the area that would be used just for noise notifications.</p> <p>BA noted that this area would be used to notify nearby sensitive receivers when impacts relating to noise, vibration and dust are expected to be out of the ordinary.</p> <p>DC asked if this would be the distribution area for notifications regarding traffic changes.</p> <p>BA noted that there would be a wider distribution area for major traffic changes. This is just the sensitive receivers close to the work.</p> <p>DC asked for an example of a notification that would go to these sensitive receivers.</p> <p>BA advised that if noisy work needed to be carried out (for example hammering work) then a notification would be sent to the sensitive receivers as the noise would be greater than normal.</p> <p>DC reiterated that this is just the noise distribution area.</p> <p>BA noted yes it would be for noise impacts but also potentially vibration and dust.</p> <p>CW noted that this distribution area would be used for any unexpected activities. It would allow fast notification to directly impacted residents.</p> <p>DC asked if digging/drilling had been carried out on site to date?</p> <p>BA noted that both digging and drilling had been carried out.</p> <p>DC asked if this had happened on a Saturday?</p> <p>BA advised that no drilling has been carried out on Saturdays. However, digging had happened on a Saturday.</p> | |
| 4.4 | <p>Action item 6.2 from the previous meeting.</p> <p>BA advised that 35 email sign ups and 22 phone calls had been received to date. Of the 22 calls, 20 were regarding the tree removal works on day one.</p> | |
| 4.5 | <p>Action item 8.1 from previous meeting.</p> <p>BA advised that Richard Crookes have spoken with council regarding the suggestion to contact local school P&C's and sporting groups regarding the crane installation. As the crane work is still being planned and approved these groups have not yet been contacted. Once dates and planning has been finalised, they will be contacted.</p> | |
| 4.4 | <p>Action item 9.1 from previous meeting.</p> <p>AG clarified that when stage one of construction is completed the garbage will go back to Leichhardt Lane. The development consent and the waste report both note this.</p> | |

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| | <p>DC asked what is said in the documentation about garbage being collected from Leichhardt Lane.</p> <p>AG noted that part F.10 of the development consent talks about the garbage being collected from Leichhardt Lane. Most comments received regarding this issue were around safety as the truck has to back into the Lane. In the commentary of the report it noted that the truck will need to move in a forward motion and if it can't there needs to be a spotter. This is a new condition that will need to be introduced post construction.</p> <p>DC asked about the collection of rubbish during construction as the commentary is ambiguous.</p> <p>AG agreed it is ambiguous.</p> <p>DC provided photos from the last month. Since the witches hats and signs were installed cars are still parking across the driveway. It is mostly parents who park and then walk their kids down to the school. It has become an unofficial drop off zone and it is not safe. The garbage truck is coming later which is great but parents using this area is still a problem and a safety issue. It is mostly junior school kids being dropped off and walked into school.</p> <p>DC noted that maybe the witches' hats could be left out between 8am and 9am and then removed for the rest of the day. DC advised he is not sure if it's happening every day but it is definitely happening.</p> <p>DC also noted that when cars park here it makes it difficult to get out of the driveway.</p> <p>AG advised that the school will get the traffic team out there to monitor this.</p> <p>DC agreed that this would be a good approach.</p> | |
| 5 | Stage 1 Update | |
| 5.1 | <p>WS noted that construction had started and there are matters going to the next Waverley Council traffic committee meeting for consideration regarding the existing bus stop, construction zone in Macpherson Street and the Tower Crane installation.</p> <p>BA advised that construction is progressing and demolition is almost complete. Work to finalise the retaining wall with the adjoining boundary on McPherson Street has also been underway. Site accommodation is also being installed.</p> <p>BA advised that at the next traffic committee meeting the below will be raised:</p> <ul style="list-style-type: none"> - Relocation of the bus zone east on McPherson Street. - Mid-April crane installation. <p>DC asked if construction was going to plan.</p> <p>BA advised that things were going to plan at the moment.</p> | |

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| | <p>WS commented that construction is about a week behind however, there is contingency in the program for this.</p> <p>JM asked how the site was during the storm.</p> <p>BA advised that the site was not impacted during the storm.</p> | |
| 5.2 | <p>Crane installation</p> <p>BA advised that the crane installation is currently being planned for Mid-April pending approval from council. Council have advised that Sunday is the preferred day to carry out the work. The work would involve a closure of McPherson Street from Albion Street down to Leichhardt Street. During this time the bus route would be re-routed. Agreement with STA to use Albion Street has been reached. A traffic controller would be present at each turning point to help guide the buses.</p> <p>DC asked what date this work would happen.</p> <p>BA advised that the current preferred date is Sunday 19 April. This is pending approval from Council. The contingency date would be Sunday 3 May should the conditions on the 19th not be suitable.</p> <p>WS asked what the hours of work would be?</p> <p>BA advised that initially the plan was to carry out the work over two days however council have noted that they will only allow for a closure of the street for one day between 6am and 11pm.</p> | |
| 5.3 | <p>Asbestos removal media reporting</p> <p>WS noted that is important to understand that a site such as this has a certain vintage and the presence of asbestos containing materials (ACM) is to be expected. The school has a register that demonstrates where asbestos has been or may be present. When work happens on the site in locations where ACM is anticipated, any asbestos that needs to be removed must be done so by qualified professionals in accordance with strict guidelines.</p> <p>CW advised that generally Richard Crookes received a report identifying suspected asbestos locations and materials from the client. However, this is not the only source they expect to find. Richard Crookes engage a hygienist who carries out in depth invasive testing. This was carried out at this site. Asbestos was identified in the areas that the school has registered as likely to contain asbestos. This had to be removed before demolition could occur. When asbestos is removed it is done so by certified professionals who double wrap it in plastic before it is removed so that fibres aren't released while it is being transported. The asbestos identified was bonded asbestos which means that it is bonded with other materials, so it doesn't produce fibres.</p> <p>WS noted that in laymen's terms that bonded asbestos is in a relatively stable condition as opposed to a "friable" condition.</p> <p>CW noted that after the media release Safe Work NSW were contacted by Richard Crookes. Safe Work NSW came out and</p> | |

did an inspection where three improvement notices were identified.

WS noted that Safe Work NSW can issue improvement notice at any time. They determine not just things that need to be done but also things that could be done better.

Safe Work NSW can also issue Prohibition Notices if works should cease immediately to rectify an identified and serious risk . No prohibition notices were issued by Safe Work NSW in this instance.

CW continued and advised that the inspection identified three improvement notices which were regarding:

1. A potential fall hazard within the site. Richard Crookes has isolated the fall hazard with bollards and red tape and Safe Work NSW wanted to see a more solid barrier.
2. A safe work method statement that needed to be developed regarding removing flooring and accessing the area over floor joists Supporting the flooring to be removed and;
3. Signage and the exclusion zone surrounding asbestos removal. Safe Work NSW advised that the exclusion zone surrounding the removal should be larger and signage should be erected advising that asbestos removal was being carried out.

BA commented that Safe Work NSW wanted the boundary of the exclusion zone to be larger so that no one could get to the area.

BA also advised that Safe Work NSW requested that immediate neighbours be notified any time asbestos removal was being carried out moving forward. This will be done moving forward.

CW noted that all asbestos identified prior to the start of the project has now been removed. A hygienist has certified that all the asbestos removed to date has been done correctly and clearance certificates for each area have been issued. It is important to note that unexpected finds may still come up. One such find relates to a pipe in the ground under the existing temporary site accommodation which may contain asbestos. This item has been recorded and will be removed at the end of the project once the site sheds have been removed. No evidence of asbestos getting out of the exclusion zone was identified through Safe Work NSW's inspection. All asbestos removal has been handled as it should be.

WS asked what happens during removal?

CW advised that during removal the exclusion zone has air monitors that monitor particles in the area. At no point during any of the work did the monitors go off. The data is collected and forms part of the final clearance certificate. The Hygienist visits regularly during the work. The asbestos is removed by a qualified removalist. Both the process and the removalists themselves were audited. Once we say the work is done the Hygienists comes back and carries out an inspection. They will

then provide a clearance certificate. If any further asbestos is identified, we will continue to follow this process. The hygienist is an external consultant. The hygienists' license is governed by the EPA. He is paid by the asbestos removalists, but he is independent. Richard Crookes has no concerns with how the asbestos was removed and neither does Safe Work NSW. A communications plan is currently being developed regarding reactive communications.

DC asked if council has contacted the project team and if council would conduct an inspection.

BA advised that council did contact the team and requested information but no inspection was carried out.

WS asked how the improvement notices would be closed out?

CW noted that the improvement notices were closed out within a day. Richard Crookes has to make the improvements and submit photographic evidence to Safe Work NSW. Because the improvements were so minor the project team were able to close them out immediately. What took the longest was getting the notification out to surrounding residents.

RR asked if the issue was around the speed at which the school was able to notify?

AG noted that this was the case and the team are working to improve this moving forward.

CW noted that Richard Crookes' approach is to deal in facts. It's important that an inspection was carried out to identify the facts.

JM asked if further communications would be released around this?

CW noted that there is no plan to do any further communications about this.

JM suggested that media releases should be pre-prepared and ready to go when things like this happen. JM also asked how the workers responded to the media report?

CW advised that most of the workers on site were carrying out asbestos removal so they were aware that the work was being done as it should be.

AG noted that the school has emergency procedures for certain situations and there was no need for anything to be implemented.

JM noted that asbestos removal is highly regulated, and that messaging should be developed around this to ease people's minds.

AG agreed and advised that something could be put together.

WS asked if everything goes to plan when will all of the known asbestos be removed?

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| | <p>BA advised this would be finalised by the end of the week(Except for the in-ground pipe which will be removed towards the end of the project)</p> <p>CW noted that the matter has been completed and closed out to the satisfaction of the auditor. This kind of asbestos removal is happening all over Sydney. It is very regular.</p> | |
| 5.4 | <p>RR asked what was next in terms of construction?</p> <p>BA advised that next week another update will go out to the local residents. The next four weeks will be mostly excavation works with piling beginning also.</p> <p>DC noted that the graphic showing the site and the stages would be helpful on the screen to facilitate discussions,</p> | Richard Crookes to provide site plan at next meeting. |
| 6 | Communication to date – update | |
| 6.1 | <p>WS noted that the plan moving forward is to provide a monthly construction update which will go to those who have registered for updates online. It would also be posted on the website. Anything unplanned would go out as an alert.</p> <p>AG noted that the school is planning a public meeting for Thursday 9 April where a construction update would be provided. The invitation would go out in the next few weeks. The invitation would also provide people with information regarding how to sign up to the mailing list.</p> <p>DC noted that the 9th is right before Easter and may not be a good time.</p> <p>AG commented that this is a school day in NSW.</p> <p>DC questioned if the following week would be better.</p> <p>AG noted that this would be during the school holidays.</p> <p>WS noted that due to the upcoming work with the crane lift it's important that the meeting is held before Easter.</p> <p>DC reiterated that the 9th is not a good night as people would likely be going away.</p> <p>RR noted that this could be left with AG to consider the dates.</p> <p>WS noted that the invitation would be distributed to the wider area using a company that has GPS tracking.</p> | |
| 7 | Conditions of consent process for oversight | |
| 7.1 | <p>Population</p> <p>WS noted that the school does not currently exceed what is outlined in the conditions of consent in terms of population. The conditions outline a schedule for each year of construction that determines the numbers in terms of population. A traffic management plan needs to be developed and must be implanted within three months of approval. The reporting must be completed annually. The next report will happen over Easter</p> | |

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| | <p>this year. Prior to operation of the site the school must provide an update regarding this.</p> <p>DC noted that this means there can't be an increase?</p> <p>WS advised that there can be no increase above 1050 students until at least December 2020. Future increases can only be introduced in accordance with the conditions of consent. Where satisfied, the conditions allow a maximum increase of 15 students per year. The report outlines the previous years and it will continue to be added to each year.</p> <p>DC asked if the report looks at use of bicycles, walking and using public transport?</p> <p>WS advised that the report does look at this and also includes the staff survey.</p> <p>DC suggested that the parents parking in front of the driveway are in breach of this condition. The school is not fulfilling their duty here.</p> <p>WS noted that it is an issue that needs to be addressed however, it's not specifically part of this report.</p> <p>DC commented that the proper drop off zones are not being used and the school needs to ensure that they are.</p> | |
| 7.2 | <p>DC asked if the drop off situation is working now that construction has started.</p> <p>AG noted that this isn't operational yet as the work zone hasn't been established.</p> <p>BA commented that vehicle movements are stopped during pick up and drop off.</p> <p>DE asked when the bus stop would be moving.</p> <p>BA noted that a decision still needed to be made by the traffic committee. Once this has happened notification will need to be carried out before it is relocated.</p> <p>DC asked when this would happen?</p> <p>BA noted that the traffic committee would make a decision on the 17th of March and work to relocate the bus stop would happen as soon as possible after this. Maybe the start of April all things going well.</p> <p>DC noted that traffic should be checked at this point to make sure it's all working?</p> <p>WS agreed.</p> <p>JM asked if there are representatives from all of the relevant authorities on the traffic committee.</p> <p>BA advised yes.</p> | |

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| 9 | General business | |
| 9.1 | <p>DC asked if the hoarding would be up before the work zone is operational?</p> <p>BA noted that is the plan. The bus stop would be relocated first. Then the hoarding would be installed, and the work zone made operational.</p> <p>JM asked if the current hoarding that's up would be the same as what is going to be installed.</p> <p>BA noted that it is different hoarding.</p> | |
| 10 | <p>Date for next meeting</p> <p>Tuesday 21 April</p> | |